**MINUTES OF PARTENERSHIP MEETING BETWEEN FAA AND TOWN COUNCIL 03/09/2024**

Present: Nev Farthing, Steve Brewer, Claire Smith, Guy Pearse, Janine Smith, Ash Tadrishi, Tom Minns.

Apologies: Nil

**1.** **Agenda**

 Minutes

Matters arising

Vacancies and Plot updates

 NFGN

 Woodland Trust cutting back hedges at Cowpasture/Abbey SWood

Dumping at Cowpasture by Non-Tennant

Summer Car parking

AOB

DONM

**2.** **Minutes from the previous meeting.**

Circulated and discussed.

Plot 63 summer parking. The area has been used however the existing fencing and posts have restricted access which needs to be improved to fully utilise this area.

More are likely to use it if the fencing and posts are removed.

Janine has presented new tenants with car parking notices to be displayed once parked, indicating their location on site should vehicles cause an obstruction. This will be extended as advice on tenancy renewals.

Boundary fencing at Cowpasture. Nev has contacted Persimmon regarding their phase 2 completion “planting plan”, expected mid 2025 asking that FAA are involved in its implementation.

Love Felixstowe initiative. The FAA does not have any specific resources to add to the planned event.

CP Road repairs. Supplied materials were laid however concern was expressed regarding the quality of the MOT4 material as it has little tar binding in it causing it to move around over time. This is a feature of MOT4 material with its variable consistency being within specification. In future road planings would be a better option and may need o come from a specialist supplier eg. Askews.

FR Hedge. This has been cut reducing height by a resident and the waste left for FTC to remove. This should not have occurred and a letter has been sent to Flagship asking them not to allow this in future. However material overhanging their properties can be cut.

**3. Vacancies as of 3rd September 2024**

SITE Total plots Occupied Vacant Waiting List Cultivation Orders

Specific Plot (Notice given)

COWPASTURE 308 304 4 32(2) 3(1)

ALITTLEMENTS 22 21 1 3 2

FERRY ROAD 98 95 3 13 2

RAILWAY HILL 44 42 2 3 4

CEMETERY 3 3 - - 0

TAUNTON RD 17 17 0 0 1

**TOTAL 492 482 10 55(2) 12**

**Current vacant plots:**

COWPASTURE 63, 147a, 152, 153

ALITTLEMENTS 6

FERRY ROAD 21, 40, 24

RAILWAY HILL 2a, 13b

CEMETERY 0

TAUNTON RD 0

It has been noticed that a few plots are not being well managed and are largely uncultivated, however where tenants are working within the confines of their tenancy agreement it is difficult to take any further action to improve the situation other than issuing cultivation notices and monitoring action taken.

A notice reminding tenants of their responsibility to maintain paths, both in positioning and size will be sent out with the tenancy renewals.

**4. MATTERS ARISING**

**4.1 NFGN**

Nev has produced and submitted written input, for which an acknowledgement has been received. There was no formal update available other than what is in the public domain.

There appears to be provision for two more small allotment sites east and west of the development and a community farm but no details are available.

Ash stated that FTC will be producing a positioning statement in the new year prior to the submission of any early planning applications.

**4.1 Woodland Trust Hedging.**

It is reported that the Woodland Trust will be using a contractor to layer the existing hedge to a height of five feet. This will make the hedge thicker and over time close the gaps. Guy questioned the agreement to do this as cutting to a height of 5 feet may still be an option, we await confirmation.

**4.2 Dumping at Cowpasture.**

The tenant involved has been issued with a notice to quit, however this has been disputed by the tenant. Some tidying up has been observed but not enough to change the situation. FTC will follow due process.

**AOB**

**Bonfires**

Complaints have been received from residents. Bonfires remain a contentious issue however there appears to be no alternative for the removal of waste from site. Together we need to look again at how this is managed, timed controlled burns were suggested together with additional advice to tenants. The policy requires further discussion and agreement.

**Defibrillator at CP**

The FAA is looking at the provision of a defibrillator on site at Hut 39. Implementation is not straightforward particularly concerning its use in practice. This will be further discussed by the FAA committee. Costs and purchase have been ascertained in advance of any decision.

**DONM**

Tuesday 3rd December 2024 - 11.00 - Felixstowe Town Hall